

DANCE THEATRE OF ORANGE

Child safety during the rehearsals and concert

Dear parents and students,

As you know, the concert and rehearsals are rapidly approaching. I would like to address the issue of child care during this hectic process.

There are child safety issues set in place by the civic theatre and by me when using the theatre.

Theatre Regulations

A record of who is in the building is necessary for emergency situations. Therefore, as each child enters the building, their name will be marked off the list at the door. Similarly, when leaving the building, the child's name must also be marked off. This process is done by our capable and charming door ladies. Please do not enter or exit the building without having been marked off. (This applies to all back stage crew, supervisors and parents accompanying Tiny Tots as well.)

Miss Marianne's Duty of Care

Your child's safety is paramount when in my care. Over the years I have been working on effective (and efficient) ways of supervising your child during rehearsal and concert time.

The most effective way thus far is by way of roll call. Each group will have a supervisor for each rehearsal and the concert. The supervisor has a roll. Once your child arrives at her designated area backstage, she will be marked off the roll as present. At the end of the rehearsal/concert, the supervisor will take her out of the building via the Stage Door. Once outside, the supervisor will find an area to gather her group. Once you locate them, please approach. You will need to sign the supervisor's roll call to say you have collected your child.

Signature Required

Because the supervisor does not know all the family members or friends of your child, she has no guarantee your child will leave our care in safe hands. To deal with this concern, you will need to provide me with the name of the adult collecting your child for each rehearsal and the concert.

You will find lists pinned to the waiting area walls of the studio. These are grouped in your child's classes/grades. Please fill in the name of the adult who will be collecting your child for each rehearsal and performance. I will need this information by Saturday 22nd March.

I do not allow a child to leave our care with anyone other than the adult on the list. There are NO EXCEPTIONS to this rule. So if you put mummy's name on the list to collect your child but daddy goes to collect her, the supervisor is not allowed to hand the child over. This may be considered a nuisance (and rather bossy) but please understand we are trying to look after your child. (As it's difficult to plan so far ahead you may prefer to put more than one name on the list). If a change is necessary, phone me with the change – though give me adequate notice to inform the supervisor.

Older Students

For parents of children from grade 5 and above, there is still a class list which has your child's name on it. If you do not want your child to be signed out/accounted for, please state this alongside her name and then sign it. If you have indicated this, your child is still required to 'sign out' with the ladies on the door who have the evacuation list, before they leave the building.

It is assumed that students from grade 5 and above will need to be signed for unless you have specifically stated otherwise.

Students in Audience

If you have purchased a ticket for your child to watch the concert, she/he must return back stage (via the Green Room Door) at the end of the show. She will then exit the building via the Stage Door with the rest of her group and be ready for collection.

In the spirit of "better to be safe than sorry",
Marianne.